

# Central Zone of Pony Clubs Inc.

## General Meeting of Central Zone on Thursday 4 August 2022

Zoom online

Meeting Opened at 8.04pm by Ronnie Graham, Central Zone President

### Zone Meetings for 2022

Thursday 3 February 2022 at New Gisborne Children's Hall	Thursday 4 August 2022 online
Thursday 7 April 2022 online	AGM & Zone Meeting: 6 October 2022 New Gisborne Hall
Thursday 2 June 2022 online	Thursday 1 December 2022 New Gisborne Children's Hall

### Central Zone Executive Present:

<b>Zone President:</b>	<b>Ronnie Graham (Truganina)</b>
<b>Zone Vice President:</b>	<b>Tanya Stocker (Kyneton)</b>
<b>Zone Vice President:</b>	<b>Teri Kirkham (Macedon)</b>
<b>Zone Secretary:</b>	<b>Leonie Lang (Gisborne)</b>
<b>Zone Treasurer:</b>	<b>Robin Crawford (Kyneton)</b>
<b>Zone Representative:</b>	<b>Sue Hollins (Gisborne)</b>
<b>Zone Exam Secretary:</b>	<b>Jayde Kirkham (Macedon)</b>
<b>Zone Chief Instructor:</b>	<b>Niree Weybury (Woodlands)</b>

Denotes Action Items.

### Zone Delegates Present:

Member Club	Represented by:
Broadford	
Bullengarook	Lisa Commadeur
Findon	Bernice Muldoon apology
Gisborne	Katrina McDougall apology
Glenlyon	
Heathcote	Liane Lilli
Kilmore	Tanya Christie
Kyneton	Lisa Kennedy
Lancefield	

Member Club	Represented by
Macedon	
Melton	Diane Giles apology Leilani Justice apology
Riddells Creek	J'Aime Mallon apology
Truganina	
Werribee	Aimee Cuthbert Wayne Cuthbert apology
Whittlesea	Melinda Villani Naomi Slade
Williamstown	Trish Murphy
Woodend	
Woodlands	

Clubs not represented: Broadford, Findon, Glenlyon, Lancefield, Melton, Riddells Creek, Woodend

### CONFIRMATION OF PREVIOUS MINUTES

Minutes of 2 June 2022 confirmed as a true and accurate record.

	MOVED:	SECONDED:
Agreed	Leonie Lang	Teri Kirkham

BUSINESS ARISING FROM PREVIOUS MINUTES	
<p>8.1 Member Protection Officer – EOI sought It is a daunting task for the executive to handle certain complaints and discipline matters. Not trained. Looking for a person who could take on a member protection/ mediator role. Training modules are available online through PCA. Perhaps there is a parent who has been trained for their work. Clubs please ask around your members. These situations need to be managed in a way in which everyone's best interests are served. Please contact the zone. Defer to next meeting</p>	

ITEM 1	CORRESPONDENCE –
<b>See Appendix 1</b>	

ITEM 1A	BUSINESS ARISING FROM CORRESPONDENCE
<p>Trish (Williamstown) – question about Gear check clinics. Great at a rally. Niree_ - Has one planned. Other coach has Covid. Gear rules are being reviewed in Sep. However, can run a general one before then. Melinda (Whittlesea) – question re ill-fitting gear. How to deal? Niree: For repeat offenders can refuse permission to ride. E.g. ill-fitting saddle – horse uncomfortable so could be a safety issue. Maybe offer loan of a riser in the short term. Tanya (Kilmore) – Q re helmet tagging. EA and MG are tagging helmets for being current. Sue – state council have looked at tagging. No progress. Lisa K. Lots of saddlery have accredited helmet taggers. Niree: Clubs are only required to do spot checks. Not every rider, every occasion. Tagging would make this easier.</p>	

ITEM 2	TREASURER'S REPORT – Presented by Robin Crawford	
<b>See Appendix 2</b> Not all clubs seem to have received invoices for State games. Will be resent.		
<b>MOTION:</b> Treasurer's report to be accepted.	<b>MOVED:</b> Robin Crawford	<b>SECONDED:</b> Lisa Kennedy

ITEM 3	ZONE REPRESENTATIVE'S REPORT – Sue Hollins
<ul style="list-style-type: none"><li>• Congratulations to Woodlands PC for the terrific job they did hosting the State Games, Flat and Musical this year. I'd also like to congratulate to all the riders that represented Central Zone. It was great to see so many Central Zone riders there. Central Zone really cleaned up. Well done everyone.</li><li>• There have been some changes to the whip rules for PCV, please add the following <b>Conditions of Entry</b> to all club competition programs. Effective immediately</li><li>• <b>1.Gear check: Current PCA National Gear rules apply. All riders require a gear check before riding. The responsibility to ride in the correct competition gear remains with the competitor. If any judge or official discovers a competitor riding with incorrect competition gear, elimination may occur.</b></li></ul>	

- 2. For Pure Dressage, Horse Trials, Combined Training & Short Course Dressage programs the following whip rule needs to be included.
- **Current PCA National Gear rules apply with the exception of the PCA whip rule. PCV published whip rules are applicable**
- **• A whip not exceeding 1200mm including the lash is permitted for Grades Adv, 1, 2 & 3. EA Tests Preliminary and above. (only include the EA information if it is relevant to the tests being ridden).**
- **• A whip not exceeding 750mm including the flap is permitted for Grades 4, 5 & 6, EA Preparatory tests. (only include the EA information if it is relevant to the tests being ridden).**
- PCV are planning on holding a Cross country workshop at Werribee on 24/25 September. It is still awaiting board approval. The workshop is for course accreditor training. If you have senior riders or parents that would be interested in attending please let me know so I can keep them informed.
- A showing committee has been created, State Council are hoping to have a State Show up and running by 2023. Perhaps in conjunction with the Summer horse show. If there are any show people interested in joining the Show committee they are still looking for people.
- Dates for 2023 State events have been set
  - Dressage & SJ 25/26 Feb NMZ will be hosting
  - Games Flat & Musical 17/18 June EOI for a host club/zone will be sent out
  - State HT 29/30 April at Balnarring PC
  - Ride to Time 2 September at Moonee Valley
  - Tetrathlon 9/10 December
- If clubs are struggling to obtain the required medical requirements for their events a variation can be applied for via PCV.
- All the Awards of Merit have been approved, they are currently being prepared by PCV. No release date is available.
- Club visits will be recommencing. Please contact myself or Niree if you wish your club to be prioritised.

Regards

Sue Hollins

CZ Rep

ITEM 4	<b>ZONE CHIEF INSTRUCTOR REPORT – Niree Weybury</b> E-mail: <a href="mailto:bernwey1@bigpond.com">bernwey1@bigpond.com</a> Mobile: 0408 559 915
	<p>Some new DCs. Welcome. To be reminded about grading. There are grading guidelines. Will be posted on CZ FB. Trust instructors and avoid being influenced by parents</p> <p>Working on GC workshops - coming soon.</p> <p><u>Discussion:</u> Tanya (Kilmore) – is there a process for protest about under-graded riders at a comp.? No official rule. Suggest approach Niree or a CZ Exec and they could follow up with DC</p> <p>Congratulations to 2 Woodlands riders, Seren and Tara, who have been selected for Jnr Prince Phillip Vic team. Going to Canberra 23<sup>rd</sup> /22<sup>nd</sup> Oct.</p>
ITEM 5	<b>ZONE EXAMINING SECRETARY – Jayde Kirkham</b> E: <a href="mailto:Jayde.kirkham6@gmail.com">Jayde.kirkham6@gmail.com</a> PH: 0409002164
	<p><b><u>Next Assessment – Spring 2022</u></b> The next assessment will be held on <b>Saturday 8<sup>th</sup> October 2022</b>. Please send me an email at <a href="mailto:jayde.kirkham6@gmail.com">jayde.kirkham6@gmail.com</a> with the appropriate forms as soon as you can if you think you have any riders that also want to be assessed. Electronic signature is okay for the forms. If you can't find the form online just send me an email and I can provide this for you! Registrations for this assessment day will need to be sent to me before the <b>8<sup>th</sup> September 2022</b> please.</p> <p>Riders confirmed: Woodlands – 6 riders Macedon – 3 riders</p> <p>Other clubs that have previously expressed that they will have riders for this assessment – please confirm with me ASAP.</p> <p>Thanks Jayde Kirkham ☺ Discussion – Tanya (Kilmore) – asking for assessments to be returned from last assessment. Aimee – will send this weekend.</p>

ITEM 6	<b>PRESIDENT'S REPORT – Ronnie Graham</b>
	<p>Good Evening Pony Clubbers and Volunteers, I wasn't at the recent Games Flat &amp; Music Ride 25<sup>th</sup> and 26<sup>th</sup> June held at Woodlands, but I'm sure The mighty Woodlands Pony Club had a good Team to put on a successful event.</p> <p>It is good having these events in our own backyard, therefore encouraging our younger riders to get involved and have a go...it all starts with our little ones....you will hear a bit more about these little kids in my October Newsletter....October being my last gig as your CZ President ... so anyone thinking about having a go and jumping on board at Central Zone, please feel at ease to have a chat to me or send your interest in to our Secretary.</p> <p>Until then, we still have the Annual Bullengarook Show Jumping being a Presidents Cups Qualifier, Heathcote, Dressage Freshman's Show Jumping and Games, The Brian Woods Memorial at Whittlesea, also being a Presidents cups qualifier and then the Werribee Annual Horse Trials to get through.</p>

Good luck and well done to the clubs and committees getting themselves together in putting on these events for our young riders and their mounts, as you bring us into the warmer weather and my favourite time of the year Spring time..

Yours In Pony club

Ronnie G

**ITEM 7**

**JUNIOR COMMITTEE**

**In recess**

**ITEM 8**

**GENERAL BUSINESS WITH NOTICE**

**8.1 2023 dates – State and Zone**

Following the setting of state event dates for 2023, the proposed CZ event dates for 2023 are:

CZ Dr/SJ - Dr Sat 10 Dec; SJ Sat 17 Dec.

Lowden March 26. Lancefield's offer of venue accepted. Will be contacted closer to the date with requirements.

G/F/MR: Games Sat 13 May; F/MR Sun 14 May (Mother's Day). Venue Woodlands.

Fimister Sun 29 Oct

Need EOI for venues for 2022 Fimister, Dressage and Show Jumping.

Inevitably, there may be clashes, but if you can see a serious issue that has been overlooked, please raise it.

**Clubs requested to submit event dates for 2023 calendar by October.**

**8.2 Up-dating JustGo with club contacts**

Clubs are requested to check the profiles of their committee members for the following:

- Committee members must be registered members of PCV. This is a constitutional requirement but can be overlooked when children's membership is being renewed.
- The role of the member should be ticked in the section "club role" found in the profile.
- "Club contact" should also be ticked to ensure that they receive zone and PCV emails. Remember to click on **Save**.

As secretary, I have been endeavoring to up-date JustGo from my records, but these are not always up-to-date. I would like to have JustGo as current and user-friendly as possible for the next zone secretary.

**8.3 AGM forward planning**

The CZ AGM will be prior to the October general meeting, Thursday October 6. All positions will be vacant.

We will definitely need a new President. Secretary, Treasurer.

Also looking for a calendar coordinator, Pres Cup scorer. Event coordinator, RTT coordinator.

I will send out some position descriptions. Please look around for possible candidates. With the attrition of PC numbers, clubs and zones are becoming harder to organise, with the work being shared amongst fewer people. "Many hands make light work" has never been more apt.

<b>ITEM 9</b>	<b>GENERAL BUSINESS WITHOUT NOTICE</b>
	<p>9.1 Aimee – How do you nominate for State Council sub-committees? Sue: Being discussed at Council. Proposed to return to zone rotations. Still unclear, especially Games committee. A new committee has been formed for Showing. Will need 1 year to plan.</p> <p>9.2 Bullengarook SJ August 14. Entries still low. Program to be shared.</p> <p>9.3 Trish (Williamstown) looking at sunsmart tops. Wondering where Whittlesea sourced theirs. Melinda (Whittlesea): Jewel Equestrian.</p> <p>9.4 Gala night planned. Maybe present various awards. Social night at a convenient venue.</p>

**Meeting Closed: 9.23pm**

# Appendix 1

## Correspondence June/July 2022

### Emails In

Mon 6/06/2022 Bullengarook PC – request to book SJ trailer  
Tue 7/06/2022 Volunteer Coordinator M3DE - Melbourne 3 Day International - Spectator Management  
Tue 7/06/2022 Daniel Classfocus - Pony Club Website Quote  
Wed 8/06/2022 PCV - PCA Minimum Medical Standards  
Thu 9/06/2022 Findon PC – winter woolies cancelled  
Thu 9/06/2022 PCV - Club Development Training June 25, Berwick Pony Club  
Thu 9/06/2022 Bridget Fraser – Ride to Time – Kyneton Trotting Club a possible track?  
Fri 10/06/2022 PCV - Pro rata membership fees  
Fri 10/06/2022 PCV - Free webinars for clubs  
Fri 10/06/2022 Paula Clark Melton PC - Show Jumping Event Program Distribution  
Tue 14/06/2022 Melissa Clear Kyneton PC- XC Course Designer- request for contacts  
Wed 15/06/2022 Emmy Lau Williamstown PC - WHPC - Change of office bearer positions  
Fri 17/06/2022 Amanda Knight Kilmore PC - Registered Paramedic for PC events – information request re fees  
Tue 21/06/2022 Kyneton PC – query NCAS coach ruling  
Wed 22/06/2022 PCV - Award of Merit Nominations  
Tue 28/06/2022 PCV – request for AGM date  
Fri 29/06/2022 PCV - Reminder – Award of Merit nominations close tomorrow  
Fri 1/07/2022 PCA - National Integrity Framework  
Fri 1/07/2022 PCV - PCA Minimum Medical Standards - Latest Update  
Mon 4/07/2022 Annual statement notification - Consumer Affairs Victoria CRM:0118148  
Mon 11/07/2022 Sarah Klas Glenlyon PC – request for calendar date  
Tue 12/07/2022 Emmy Lau Williamstown – query re length of SJ rails  
Wed 13/07/2022 Emmy Lau Williamstown – attached updated WHPC Office Bearers form; query GC clinic  
Thu 14/07/2022 Melissa Clear Kyneton PC- request for XC Course Designer contacts  
Thu 14/07/2022 Donna Maher – query re CZ C Cert Spring 2022  
Mon 18/07/2022 Lancefield PC – EOI to host Lowden Shield 2023  
Tue 19/07/2022 Lancefield – calendar request  
Tue 19/07/2022 PCA - Medical Services for Pony Club Events  
Thu 21/07/2022 PCA - Hygain Pony Club promotion  
Sun 24/07/2022 Heathcote PC – club officials notification form/ request for CZ SJ trailer  
Sun 24/07/2022 Sarah Klas Glenlyon PC – Glenlyon offer to store dressage arenas  
Mon 25/07/2022 Melton PC – request to share Melton SJ entries still open  
Thu 28/07/2022 Cassie Waters Kyneton PC - Body Protector Query  
Fri 29/07/2022 PCV - PCV Whip Rules

### Emails out

Tue 7/06/2022 CZ club officials - Volunteer Coordinator M3DE – M3D International - Spectator Management  
Wed 8/06/2022 CZ members - Ride to Time; riders urged to attend qualifiers in other zones  
Fri 10/06/2022 CZ riders - Melton PC and Open SJ program  
Mon 13/06/2022 CZ members – CZ June newsletter  
Tue 14/06/2022 - Melissa Clear Kyneton PC- XC Course Designer- suggested contacts  
Wed 15/06/2022 Emmy Lau - WHPC – Acknowledgement Change of office bearer positions  
Thu 16/06/2022 Daniel Classfocus – acceptance Pony Club Website Quote  
Fri 17/06/2022 Amanda Knight Kilmore PC - Registered Paramedic for PC events – information re fees  
Tue 21/06/2022 Kyneton PC – info NCAS coach ruling  
Thu 23/06/2022 PCV office – CZ Award of Merit nominations (4)  
Wed 29/06/2022 PCV – advised of CZ AGM date  
Wed 29/06/2022 Catherine Iredale - Award of Merit (AoM) nominations from CZ resent  
Sun 3/07/2022 CZ members - CZ July events; programs for Gisborne SJ, Melton SJ, Heathcote Show  
Mon 4/07/2022 PCV – late CZ Award of Merit nomination  
Mon 4/07/2022 Trish Murphy Williamstown – President’s Cup rules  
Tue 12/07/2022 Sarah Klas Glenlyon PC –calendar information  
Tue 12/07/2022 Emmy Lau Williamstown – info re length of SJ rails  
Thu 14/07/2022 Donna Maher –form attached re CZ C Cert Spring 2022  
Tue 19/07/2022 Lancefield – Sat Nov 19 approved for dressage jackpot  
Sun 24/07/2022 CZ club officials – requesting EOI for a club to store CZ dressage arenas  
Sun 24/07/2022 Sarah Klas Glenlyon PC – acceptance of Glenlyon offer to store dressage arenas  
Mon 25/07/2022 CZ members – Melton SJ entries extended; progressive Presidents Cup scores  
Thu 28/07-Sun 31/07 Niree Weybury, Sue Foley – various re Body Protector Query

# TREASURER'S REPORT

4 AUGUST 2022

## BANK BALANCES

Bank and Cash Accounts		New Bank Account	New Cash Account	Search		Search
	Code	Name	Cleared balance	Pending deposits	Pending withdrawals	Actual balance
<input type="button" value="Edit"/>	1	Community Solutions One	\$ 13,926.62	-	-	\$ 13,926.62
<input type="button" value="Edit"/>	2	Community Solutions Cash Reserve	\$ 19,199.75	-	-	\$ 19,199.75
			\$ 33,126.37			\$ 33,126.37

## CASHFLOW

Central Zone of Pony Clubs

### Receipts & Payments Summary

For the period from 30/05/2022 to 29/07/2022

29/07/2022

#### Receipts

Games Flat Musical Income	1,260.00
Interest received	4.84
State Championships	2,235.00
<b>Total — Receipts</b>	<b>3,499.84</b>

#### Less: Payments

Certificates Expenses	200.00
Games Flat Musical Expenses	80.00
General Expenses	585.25
State Championships	5,280.00
<b>Total — Payments</b>	<b>6,145.25</b>

<b>Net increase (decrease) in cash held</b>	<b>(2,645.41)</b>
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Cash at the beginning of the period	35,771.78
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<b>Cash at the end of the period</b>	<b>33,126.37</b>
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## Appendix 3

9.1 Woodlands proposed jacket. All in navy with white logos on front and Woodlands Pony Club on the back



9.2 Whittlesea's proposed sun-smart top.

