

Central Zone of Pony Clubs Inc.

General Meeting of Central Zone on Thursday 6 October 2022

Ross Watts Pavillion
New Gisborne

Meeting Opened at 9.17pm by Teri Kirkham, Central Zone President

Zone Meetings for 2022

Thursday 3 February 2022 at New Gisborne Children's Hall	Thursday 4 August 2022 online
Thursday 7 April 2022 online	AGM & Zone Meeting: 6 October 2022 New Gisborne Hall
Thursday 2 June 2022 online	Thursday 1 December 2022 New Gisborne Children's Hall

Central Zone Executive Present:

Zone President:	Teri Kirkham (Macedon)
Zone Vice President:	Tanya Stocker (Kyneton)
Zone Vice President:	Pam Kalms (Findon)
Zone Secretary:	
Zone Treasurer:	Lisa Kennedy (Kyneton)
Zone Representative:	Sue Hollins (Gisborne)
Zone Exam Secretary:	Jayde Kirkham (Macedon)
Zone Chief Instructor:	Niree Weybury (Woodlands)
Minutes:	Leonie Lang (Gisborne)



Denotes Action Items.

Zone Delegates Present:

Member Club	Represented by:
Broadford	In recess
Bullengarook	Lisa Commadeur Rob Challis
Findon	Bernice Muldoon Pam Kalms
Gisborne	Lisa Newman
Glenlyon	Sarah Klas(apology)
Heathcote	
Kilmore	Amanda Knight (apology)
Kyneton	Lisa Kennedy (apology)
Lancefield	Teaghan Marsh (apology)

Member Club	Represented by
Macedon	
Melton	
Riddells Creek	J'Aime Mallon
Truganina	Ronnie Graham
Werribee	Aimee Cuthbert Wayne Cuthbert (apol)
Whittlesea	
Williamstown	
Woodend	
Woodlands	Jo-Anna Brennan

Clubs not represented: Broadford, Glenlyon, Heathcote, Kilmore, Lancefield, Melton, Whittlesea, Williamstown, Woodend

CONFIRMATION OF PREVIOUS MINUTES

Minutes of 4 August 2022 confirmed as a true and accurate record. Agreed.

	MOVED:	SECONDED:
	Sue Hollins	Jayde Kirkham

BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 (June) Member Protection Officer needed. No EOI have been received. Still looking. If there is someone in the zone who has experience with conflict resolution we would love to hear from you. Issues rarely arise, but when they do, they need to be dealt with in a way that is fair to all parties. We need help.

8.1 Venues needed for CZ Dr (Sat 10/12) & SJ (Sat 17/12) Champs and State Qualifiers. (No state qualifiers, no state entries.)

Action: email clubs

ITEM 1 CORRESPONDENCE –

See Appendix 1

MOTION:

Correspondence as tabled be noted and accepted. Agreed.

MOVED:

Tanya Stocker

SECONDED:

Aimee Cuthbert

ITEM 1A BUSINESS ARISING FROM CORRESPONDENCE

CZ gala night promoted. Clubs have been requested to advise of 2021 club special awards.

ITEM 2 TREASURER'S REPORT – Presented by Robin Crawford

As tabled. See Appendix 2.

MOTION:

Treasurer's Report as tabled be noted and accepted. Agreed

MOVED:

Robin Crawford

SECONDED:

Leonie Lang

ITEM 3 ZONE REPRESENTATIVE'S REPORT – Sue Hollins

Zone Reps Report October 2022

As State council have not had a proper meeting since the last Zone meeting there is not a lot to report. A quick meeting was had with a few board members, the following was reported.

- Adult supporters must be registered on JustGo in order to be covered by pony club insurance. Please enforce this with all your adult supporters.
- There has been a lot of talk about the new medical standards. PCA will be conducting a review on 6/12/2022.
- Rules of Incorporation are currently being looked at, attempting to make them more ponyclub friendly
- The PCV are looking at better methods of communication across all pony clubs (the plan is to be more transparent).
- Thankyou to Kyneton PC for offering to host the Fimister shield on 30/10/2022. The Fimister shield is CZ's annual SJ competition where CZ clubs compete as a team. The more riders your club has, the higher the chance of winning the shield. It is also the first round of the Presidents cup competition. Entries are online via event secretary.
- After a few years of trying to organise a CZ get together we have organised a Awards/Recognition night on Friday 28th October at Jubilee Hall Macedon. It would be great to see people attend from all clubs in the Zone. Tickets are available via Trybooking.

Regards
Sue Hollins
Zone Rep

ITEM 4	ZONE CHIEF INSTRUCTOR REPORT – Niree Weybury E-mail: bernwey1@bigpond.com Mobile: 0408 559 915
	<p>A reminder to all that PCV run State coaching workshops multiple times a year across different zones. These are great to attend and network with other coaches across the state. If you are able to attend, please do so – you won't be disappointed. CZ will be hosting a SCW in 2023, if your club is interested in hosting, please let me know.</p> <p>Comfort & Safety Work Shop at Williamstown well attended. Bronwyn Fyfe (the presenter) & Niree will prepare a Quick Reference guide.</p> <p>Officials at club competitions must be aware of rules. Always available on the PCV website but if Internet is unreliable, a current copy should be kept in the office.</p> <p>Remember I'm available if you need assistance with anything and our coaching panel are all available if required.</p>
ITEM 5	ZONE EXAMINING SECRETARY – Jayde Kirkham E: Jayde.kirkham6@gmail.com PH: 0409002164
	<p><u>C Certificate</u></p> <p><u>Next Assessment – 8th October 2022 – Woodlands Pony Club</u> The next assessment will be held on Saturday 8th October 2022 @ Woodlands Pony Club.</p> <p>Riders confirmed: Woodlands – 6 riders Macedon – 6 riders (tbc) Kyneton – 1 rider Williamstown – 1 rider Whittlesea – 1 rider Glenlyon – 1 rider Total = 16 riders</p> <p><u>New C Certificate Booking System!</u> We are hoping to trial a new way of booking into the C certificate assessment days as it seems to be getting harder and harder to locate the appropriate forms that are needed to register interest. We are hoping to utilise “just go” which will allow riders to register their interest in the assessment days and pay the fee directly to the zone rather than organising through the clubs. This will make it easier to get information out to all of the candidates for each assessment and hopefully make it more user friendly for everyone! Will see how it goes but hopefully it works out well.</p> <p><u>Just Go and Certificates</u> Please ensure that your member check that the certificates on their just go profile are representative of the certificates that they have achieved. Clubs should ensure that all just go profiles are up to date prior to the end of the year so that when the new cards are printed next year, they are accurate and up to date. Some of the information seems to have not transferred over from omni sport so please make sure you check this ASAP.</p>

C* and K Certificate

Thanks to J'Aime Mallon for taking on the C* and K certificate coordination. Meg and J'Aime recently organised an information and planning night. This was attended by some keen candidates but there are more in the zone who could be involved. J'Aime and Meg are working towards training days and hopefully assessments in the near future. ALL prospective candidates should send their preferred contact email to J'Aime - jaimelizabethmallon@hotmail.com - to ensure that they are included in the training days.

Jayde Kirkham ☺

ITEM 6

PRESIDENT'S REPORT – Ronnie Graham

Ronnie felt that the President be more visible in the zone. E.g. could do presentations Pres Cup qualifiers or other zone events. Encourages all clubs to contact exec and arrange for attendance at their events.

ITEM 7

JUNIOR COMMITTEE

- **In recess.**

ITEM 8

GENERAL BUSINESS WITH NOTICE

8.1 Calendar: submissions for 2023 are due immediately. J'Aimee Mallon has volunteered to be Calendar Coordinator. Clubs should send dates to the secretary and they will be forwarded to J'Aimee. Both the current calendar and the 2023 calendar, when it is ready, will be published in the **new CZ website** www.centralzonevic.com.

8.2 Heathcote uniform request.
Sunsmart top approved.

ITEM 9

GENERAL BUSINESS WITHOUT NOTICE

- 9.1 Aimee congratulated Riddells Creek PC on winning Hi Point trophy at Werribee HT.
- 9.2 Aimee has volunteered to do ribbons and trophies.
- 9.3 Truganina PC is considering moving to Bacchus Marsh. Members can transfer at any time. If the club plans to change zones, they need zone and state approval. If the club closes, they should have an AGM to approve where their assets go.

Meeting Closed: 10pm

Appendix 1

Correspondence Aug/Sep 2022

Inwards:

Fri 29/07/2022 PCV – whip rules
Fri 5/08/2022 Bullengarook – request to circulate SJ flyer
Fri 5/08/2022 Whittlesea – Update of committee members
Mon 8/08/2022 PCV - Medical Services Standards @ Pony Club® Activities
Wed 10/08/2022 Findon - Findon dates for CZ 2023 calendar
Thu 11/08/2022 Whittlesea – requesting approval for new logo
Wed 14/09/2022 Kyneton - Competition Dates 2023
Tue 16/08/2022 PCV - Riding Membership Ages
Tue 16/08/2022 PCV - Grading Guidelines – Updated
Tue 16/08/2022 PCV - IMPORTANT ANNOUNCEMENT: PCV Special General Meeting & State Forum
Fri 26/08/2022 Melton - MDPC Club Officials Notification Form
Fri 26/08/2022 Melton - Child Safe Policy & Code Update
Tue 30/08/2022 PCV - Register now for the PCV SGM & State Forum
Thu 1/09/2022 PCA - PCA Newsletter - September 2022
Wed 7/09/2022b PCV - Working With Children Checks & the Club Responsibilities
Tue 13/09/2022 Kyneton – confirmation PC grounds available to host Fimister
Tue 13/09/2022 Woodlands – request to circulate Gear Market flyer
Tue 13/09/2022 Williamstown – request to circulate raffle at Williamstown Gymkhana
Mon 19/09/2022 Williamstown - WHPC President's Cup Qualifier date for 2023
Wed 21/09/2022 Kyneton – Request for Comfort and Safety Workshop in northern part of zone.
Tue 27/09/2022 Melton - MDPC 2023 Potential Event Dates for considerations by Zone
Fri 30/09/2022 Heathcote - Fri 30/09/2022/uniform request
Thu 29/09/2022 PCV – request for zone to assist in selection/assessment process for 2022 Annual Awards
Mon 3/10/2022 PCV - Annual Awards now open
Mon 3/10/2022 Gisborne - Gisborne PC dates for 2023 CZ calendar

Outwards:

Fri 5/08/2022 CZ members – Bullengarook SJ flyer
Fri 5/08/2022 CZ club officials – CZ August minutes
Fri 12/08/2022 Whittlesea PC – approval for new logo
Fri 19/08/2022 CZ members - President's Cup scores up-date
Tue 30/08/2022 Mat Glasson PCV - FW: Child Safe Policy & Code Update
Sun 4/09/2022 CZ members - PCV XC accreditation and HT official's course
Tue 6/09/2022 CZ members - ABC*K information session September 17
Tue 13/09/2022 CZ members – Woodlands Gear Market Flyer
Tue 13/09/2022 CZ members - Williamstown raffle flyer
Thu 15/09/2022 CZ members - Central Zone AGM
Mon 19/09/2022 CZ members - Comfort and Safety workshop October 1
Tue 20/09/2022 CZ club officials - door prizes CZ AGM Oct 6
Fri 23/09/2022 Kyneton – confirmation of offer to host Fimister
Thu 29/09/2022 CZ club officials and adult supporters - CZ AGM secretary urgently needed
Thu 29/09/2022 CZ club officials - CZ Gala evening - seeking award recipients
Thu 29/09/2022 Mat Glasson PCV – CVZ agrees to assist with selection/assessment of Annual Awards
Sat 1/10/2022 CZ members - Central Zone awards social night

CENTRAL ZONE GENERAL MEETING TREASURER'S REPORT

6 October 2022

BANK BALANCES

Bank and Cash Accounts		New Bank Account	New Cash Account	Search	Search	
	Code	Name	Cleared balance	Pending deposits	Pending withdrawals	Actual balance
Edit	1	Community Solutions One	\$ 15,469.95	-	-	\$ 15,469.95
Edit	2	Community Solutions Cash Reserve	\$ 19,218.31	-	-	\$ 19,218.31
			\$ 34,688.26			\$ 34,688.26

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CASHFLOW

Central Zone of Pony Clubs	
Receipts & Payments Summary	
For the period from 1/08/2022 to 30/09/2022	
30/09/2022	
Receipts	
Certificates Income	360.00
Interest received	18.56
State Championships	2,090.00
Total — Receipts	2,468.56
Less: Payments	
General Expenses	906.67
Net increase (decrease) in cash held	1,561.89
Cash at the beginning of the period	33,126.37
Cash at the end of the period	34,688.26